

AGENDA
NORTHERN INYO HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
April 15, 2020 at 5:30 p.m.
2957 Birch Street, Bishop, CA

Northern Inyo Healthcare District invites you to join this meeting:

TO CONNECT VIA ZOOM: (A link is also available on the NIHD Website)

<https://zoom.us/j/213497015?pwd=TDlIWXRuWjE4T1Y2YVFWbnF2aGk5UT09>

Meeting ID: 213 497 015

Password: 608092

PHONE CONNECTION:

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 213 497 015

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1. Call to Order (at 5:30 pm).
 2. **Public Comment:** At this time, persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Members of the audience will have an opportunity to address the Board on every item on the agenda, and speakers are limited to a maximum of three minutes each. The Board is prohibited from generally discussing or taking action on items not included on the agenda.
 3. New Business:
 - A. Financial impact of Covid 19 on NIHD (*information, possible direction to staff*)
 - B. Pioneer Home Health 5 Year Action Plan (*information item*)
 - C. Emergency Mutual Aid Memorandum of Understanding, Northern Inyo Healthcare District; Southern Mono Healthcare District; Southern Inyo Healthcare District; Toiyabe Indian Health Project (*action item*)
 - D. Appointment of Interim Chief Medical Officer (*information item*)
 - E. Approval of Identity Theft Red Flags Rule Policy and Procedure (*action item*)
 - F. Temporary Floating Staff Policy (*action item*)
 - G. Temporary Telecommuting Assignment Policy (*action item*)
 - H. Safety in the Operating Room Policy and Procedure (*action item*)

- I. *Asset Control Policy and Procedure approval (action item)*
- J. *Asset Management Policy and Procedure approval (action item)*
- K. *Capitalization of Assets Policy and Procedure approval (action item)*
- L. *Fixed Assets and Depreciation Policy and Procedure approval (action item)*
- 4. Old Business:
 - A. *Building separation construction project update (information item)*
- 5. Reports (*information items*):
 - A. *RHC Building update*
- 6. Chief of Staff report, Stacey Brown, MD
 - A. *Medical Staff Bylaws Amendment for Disaster Privileging (action item)*
 - B. *Policy and Procedure approvals (action items)*:
 - 1. *Credentialing Healthcare Practitioners in the Event of a Disaster*
 - 2. *Biological Monitoring System for Steam Sterilizers*
 - 3. *High-Level Disinfection of Equipment*
 - 4. *Steris System I E Processor*
 - 5. *Manual Jet Ventilator*
 - 6. *Clinic Patient No-Show, Missed Appointment, and Late Cancellation Policy*
 - 7. *OP Hospital No-Show, Missed Appointment, and Late Cancellation Policy*
 - 8. *New Line of Service Implementation Policy and Procedure*
 - C. *Physician recruitment update (information item)*

The following items were submitted for approval and tabled at the March 18 2020 District Board meeting:

- D. *Annual Approvals (action items)*
 - 1. *Critical Indicators*
 - i. *ICU*
 - ii. *Medical Services*
 - iii. *Perinatal*
 - 2. *Policies and Procedures*
 - i. *Plan to Eliminate or Substantially Reduce Medication-Related Errors*
 - ii. *Standardized Procedure – Emergency Care Policy for the Nurse Practitioner or Certified Nurse Midwife*
 - iii. *Standardized Protocol – Emergency Care Policy for the Physician Assistant*

- iv. *Standardized Procedure – Medical Screening Examination for Obstetrical Patient*
 - v. *Standardized Procedures for Medical Functions by RN in the Emergency Department*
3. Radiation Safety Policies
- i. *ALARA Program*
 - ii. *DI – Area Monitoring and Controls*
 - iii. *DI – Radiation Protection for the Patient*
 - iv. *DI – Reportable/Recordable Events in CT, Fluoroscopy and Nuclear Medicine*
 - v. *DI CT Radiation Safety Policy*
 - vi. *DI – Lead Apron/Protective Equipment Policy*
 - vii. *Diagnostic Imaging – C-Arm (Fluoroscope) Radiation Safety*
 - viii. *Diagnostic Imaging – Disposal of Radioactive Sharps*
 - ix. *Diagnostic Imaging – Handling of Radioactive Packages, Non-nuclear medicine personnel*
 - x. *Diagnostic Imaging – Nuclear Medicine New Employee/Annual Orientation*
 - xi. *Diagnostic Imaging – Ordering Radioactive Materials*
 - xii. *Diagnostic Imaging – Radioactive Material Hot Lab Security*
 - xiii. *Diagnostic Imaging – Radioactive Material Spills Procedure*
 - xiv. *Diagnostic Imaging – Radioactive Materials Delivery After-hours Policy/Procedure*
 - xv. *Diagnostic Imaging – Radioactive Waste Storage and Disposal*
 - xvi. *Dosimetry Program – Occupational Radiation Exposure Monitoring Program*
 - xvii. *Radiation Policy for Management of Patients with Excessive Exposure*
 - xviii. *Radiation Safety Committee*
 - xix. *Radiology Services Pregnant Personnel*
 - xx. *Responsibilities and Duties of Radiation Safety Committee (RSC)*
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Consent Agenda (action items)

- 7. Approval of minutes of the March 18 2020 regular meeting
- 8. Financial and statistical reports as of February 2020
- 9. Policy and Procedure annual approvals

10. Reports from Board members (*information items*).

11. Adjournment to Closed Session to/for:

- A. Confer with Legal Counsel regarding threatened litigation, 1 matter pending (*pursuant to Government Code Section 54956.9(d)(2)*).
- B. Conference with Legal Counsel regarding existing litigation, Inyo County Local Agency Formation Commission and Northern Inyo Healthcare District v. Southern Mono Healthcare District (*pursuant to Government Code Section 54956.9*).
- C. Public Employee Performance Evaluation (*Government Code Section 54957(b)*) title: Chief Executive Officer.
- D. Public Employee Performance Evaluation (*Government Code Section 54957(b)*) title: Chief Financial Officer.

12. Reports from Board members (*information items*).

13. Adjournment.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.